



# Northborough Free Library

34 Main Street

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[www.northboroughlibrary.org](http://www.northboroughlibrary.org)

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## Board of Library Trustees

### AGENDA

Tuesday, November 14, 2017

7:00 p.m.

### *Conference Room*

1. Call to order and opening remarks
  - Status of open Trustee seat
2. Approval of minutes of October 10, 2017
3. Financial Report
  - FY18 Appropriations
4. Library Director's Report
  - Personnel update
  - Building update
    - FY2019 Community Preservation Committee (CPC) grant request
  - LSTA grant: Outreach services to the homebound (\$13,400)
  - Emergency Response Plan
  - Grant request to the State Historical Records Advisory Board (SHRAB)
  - 2018 Holidays: Proposed closed days and early closures
5. Committee Reports:
  - Development:
    - Update on Development Plan and consultation with Carlton & Co.
    - 2017 Annual appeal
  - Technology:
    - Update on Technology Plan
  - 150<sup>th</sup> Anniversary Committee:
    - Proposed budget and preliminary schedule of activities
6. Date of next meeting: December 12, 2017
7. Any other business that may come before the Board
8. Adjournment